

**The Park HOA Board of Directors Meeting**  
**Minutes of Meeting - March 21, 2022**

**Members Present:** Jan Capps, Steve Carter, Vergil Esau, Kim Logan, Shane Preble and Samantha Prieb. Donovan Karber was absent. Three guests attended during different portions of the meeting.

The meeting was called to order at 6:34 p.m.

The minutes from the February 2022 meeting were read. Jan motioned to approve the minutes and Steve seconded. Motion carried.

**President's Report:**

Vergil updated the board members on a few homes in the neighborhood that needed some repairs/updates. Most of them are moving in the right direction and are looking really nice. We really appreciate everyone's efforts in keeping our neighborhood looking great! Vergil asked if there were any responses of people in need for the Act of Kindness. Samantha let everyone know she hadn't received any emails of homeowners needing help but has the spreadsheet of people willing to help when the time comes.

**Vice President's Report:**

Donnovan was unable to attend but did give an update to Vergil that the light for the tot park will be put up during the Spring Clean Up. He has all the supplies and will be looking for a team to help him put it up April 2<sup>nd</sup>.

**Financial Report:**

Jan presented the financial report to all members., noting that dues/fees/collections for the month of February were \$2,324.00 and expenses were \$2,403.79. As of February 2022, the HOA has \$23,022.57 in checking and \$33,282.62 in savings. With no questions or concerns, Steve moved, seconded by Kim, that the Board accept the Treasurer's February 2022 Financial Report as printed. Motion Carried (Copy of report attached to official minutes.) Jan also talked about adding lines into the budget to really break down where the money goes. She will continue to work on this as she gets more familiar with everything.

The audit committee provided a preliminary report on their findings. The HOA board members will work through these findings to correct them. Once the final audit is done, a copy of the audit will be provided.

### **Secretary Report:**

Samantha let the board know of a few complaints she received via email over the last month. Samantha let the board members know that when she receives a complaint or any email, she will be sending it to the appropriate board member to handle.

### **Grounds Report:**

Steve discussed the cost of treating the weeds in a few areas of the commons ourselves. The HOA has decided to wait till next year to budget the spraying for weeds based off the costs. Steve also talked about the workday scheduled for April 2<sup>nd</sup>. He let us know the tasks he has on the list and asked if there was anything to add. An email will be sent out about the Spring Clean Up separate to the minutes. Steve will also be getting a new contract signed for mowing as requested by the audit committee.

### **Pool Report:**

Shane said he talked to Jeremy of Integrity Pools and Jeremy let him know that since the weather is getting nicer, he will be able to start work on the pool soon. Jeremy will be providing a contract for the work to be done on the pools this spring and ensuring the pool will be complete no later than May 8<sup>th</sup>. Shane will also get Jeremy to sign a new contract for pool maintenance as requested by the audit committee. Lastly, the new pool chairs will be assembled during Spring Clean Up.

### **Social Report:**

Kim let the board know that we had one new homeowner the past month.

### **Other:**

During the meeting, we had one homeowner come in to speak about an exception to the covenants for a service animal. With stipulations in place, Shane motioned to accept the exception and Steve second it. Motion carried.

We also had another homeowner who came in to discuss issues with a neighbor and advice on how to handle the situation.

**Adjournment:** There being no further business, the meeting was adjourned at 8:22pm. The next meeting of the Board will be held at Jan Capp's house, 2518 Glacier Drive, on April 11, at 6:30 pm.

Samantha Prieb  
PHOA Board Secretary