

**Minutes of The Park HOA Board of Directors Meeting
August 10, 2020**

The monthly meeting of the HOA Board of Directors was held at the Capps home on Monday, August 10th, at 6:30 pm. Those in attendance were: Vergil Esau, Cindy Ainsworth, Jan Capps, Steve Carter, and Dave Mueller. Absent were Jim Fallis and Donovan Karber.

A motion to approve the minutes of the July 13, 2020, meeting was made by Dave. Steve seconded the motion, and motion was passed .

President's Report:

1. A discussion on the fence encroachment into the commons was held. A resolution was reached. A copy of the letter sent to the homeowner is attached to the official minutes.
2. Dave suggested that the Board draft a policy to provide clarity in the future that no property boundary encroachments to the commons areas will be allowed.
3. Vergil reviewed the current process for approving architectural projects by the Architectural Committee. He will discuss this further with Rob and Grant.
4. After contact with the owner of the non running truck which should be moved in the garage this month, and the pampas grass which is to be cleaned out this fall, a 30 day extension to get these items taken care of was given. Then a fine will be assessed if not completed.

Vice President's Report: As Donovan was absent, no report was given.

Financial Report:

1. Revenues for the month of July were \$8,804.00 and expenses were \$8,829.98. As of July 31, 2020, the HOA has \$17,940.10 in checking and \$33,251.77 in savings. Major expenses were \$3050 for mowing, \$1313.85 for deferred pool maintenance, and \$645 for current maintenance. Cindy made a motion to accept the treasurer's report for June, Dave seconded, motion carried. (Copy attached to official minutes)
2. In answer to Dave's question last month regarding the pool budget, the \$3883.97 spent was the total of the \$2700 in filter work, \$1100 for the repair of the pergola at the pool, and approximately \$80 for miscellaneous supplies.
3. In collections we have one account that has been given to legal and they will take the account to court for a judgement. The other past due homeowner has agreed to pay on the 15th of the month.

4. After a short discussion, it was agreed that the expense budget items/numbers need to be revisited. This will be addressed at a later meeting.

Secretary Report:

1. Regarding the vote on the covenant change, to date we have received 119 ballots with 88 yes votes and 31 no votes. With 238 homeowners, just half have been returned.

Grounds Report:

1. Steve checked in to the bagworms that are on some of the cedar trees in the commons. He will look again, but we may need to wait and spray in the spring.
2. The yard with the dead tree has been cleaned up.
3. The Yard of the Month has been awarded to Becky and Jack Deal for their beautiful yard. The Honorable Mention yards will be presented at the end of the year. Next year the Honorable Mention yards will be noticed each month along with a picture.
4. The graffiti/vandalism at the tot playground has been removed. A grinder will be used to remove more graffiti that has been found in the sidewalk.
5. Steve will do a walk-through with Shane from Suburban Tree Service and get a bid for trimming some of the dead from the trees this fall.
6. Jason at Avant will be contacted regarding the trimming the grass around the sidewalks especially around the pool on a weekly basis. Also there are some bare spots in the commons that will need dirt added and grass seed planted this fall.

Pool Report:

1. Dave reported that the dead branches have been moved from around the pool.
2. The new light is a light-weight solar light. It will be installed on the south-east corner of the pool on an aluminum pole. Approximate cost is \$700-800.
3. The new covers for the pools have been ordered.
4. The closing date for the pool will be September 8th

Social Report:

1. Cindy welcomed our new homeowners, Anthony & Patricia Beat, and delivered an updated HOA directory. She gave them information on the website, email, and pool entry.
2. An invoice for funding for four hours of services as the HOA WebMaster was presented from Cory Capps. Cindy made a motion that we approve this invoice, Dave seconded, motion carried.
3. A discussion was held about social activities for the remainder of 2020. Suggestions were a Halloween Trick or Treat Night at the pool and a movie night also held at the pool. The purchase of a projector, screen, speaker or PA system for use at movie nights throughout the year and during meetings was also discussed. More studies will be made regarding this item.
4. Cindy reported that the files at the pool have been cleaned out, organized, and the old documents have been shredded based on file retention guidelines in HOA Audit Policy. A copy of the files in the pool storage shed are attached to the official minutes.

Other:

1. President's Manual and Social Chairman's Manual will be presented at September's board meeting.

Adjournment: There being no further business, the meeting was adjourned at 8:10.