

## The Park HOA Board of Directors Meeting

### *Meeting Minutes*

Nov. 14, 2016 @ the Hartman Residence

**Members Present:** Brooke Mueller, Bill Packard, Stephanie Hartman, Ray Walker, and Grant Delmar.

**Guests Present:** None

**Call to Order:** The meeting was called to order at 6:43 pm.

**Quorum Established:** A quorum was established.

**Approval of Agenda:** Motioned approve by Bill Packard, seconded by Grant Delmar.

**Approval of Minutes:** Motioned approved by Grant Delmar, seconded by Bill Packard.

#### **President's Report – Stephanie Hartman:**

Stephanie wants a Thank You sign to Heiland Roofing placed on the pool house since they donated roofing materials.

With, husband, Rob Hartman's help, research was done for alternative materials around the playground near the pool. Currently it contains rock that ends up in the pool. Rubber material costs around \$30,000, cement would need poured underneath the rubber, and the company that installs the rubber material said it is best to install new play equipment when doing the project. Estimated cost for the whole project would be around \$70,000 or more. The board agreed against updating the playground at this time.

The Annual Meeting on Dec. 5<sup>th</sup> at 6:00 pm has been confirmed with Cross Roads Church on Maize road. The board will arrive at 5:30 pm along with anyone assisting by being a door greeter or checking in residents as they enter. Those assisting are: Breanna Carillo, Karen Shope, and Richard Schnitzler.

The board reviewed the nominating report, agenda, cover letter, and PowerPoint draft that Brooke Mueller prepared for the Annual meeting and a few minor edits were suggested.

The board agreed that one or two drawings will be held at the end of the meeting. Grant Delmar will check with Texas Road House and Abuelos for a gift card donation. Stephanie will check with Yoder meat for the same.

Stephanie will pick up Cookies from Sams for the meeting. Fliers and information on the trash discount will also be available.

#### **Bill Packard – Vice President's Report:**

The HOA entrance sign is fixed. Mortar and pointing around the rock will be done by Denny Sells.

Vergil Esau submitted his plan for retrieving voting ballots from Homeowners. The first step is email, second is mail, third is phone call, and forth is a face-to-face visit or having it taped to the front door.

#### **Treasurer/Pool Report – Ray Walker:**

Financially the HOA is doing ok. Ray suggested we invite the city's arborist to advise us on the HOA trees.

He had a rough draft of the Budget for 2017 and will get the board the final numbers later.

On Wed or Thurs the installation of the internet will start on the cameras. The old camera system will be donated to True Life Church, who assisted with the Pool Party in August.

Grant Delmar will purchase signs next to the pool on the fence facing the playground stating that rocks are not to be thrown into the pool.

The last two “No Dumping” signs will be completed by the year end and installed by Ray or someone on the maintenance team.

**Secretaries Report – Brooke Mueller:**

In reviewing past electronic communications, Bill Packard motioned to remove homeowners who are malicious in intent either directed to the board, or other homeowners, from the email notifications that go out. One warning will be sent to the homeowner before they are removed from the email distribution. Grant Delmar seconded the motion and the board unanimously agreed. Motion carried.

**Grounds Report – Grant Delmar:**

A bid to clean out the creek/ravine area and create a low water bridge was submitted by our current lawn care company. The cost is around \$3,200.00. A raised bridge costs around \$1,500.00 more. The concrete estimate is around \$6,900.00. Grant is requesting another bid from another company, per the HOA rules. He will also follow up with our insurance company. Grant motioned for Rob Hartman will check with the city to ensure we are ok to move forward once we have agreed on a bid and it is voted on by the Homeowners and to have the HOA Maintenance team meet to review all bids and results. Brooke Seconded the motion. All were in favor and the motion carried.

The kids that vandalized the pool are paying a fine, writing an apology letter, and doing community service in The Park community. The board is pleased with the resolution and settlement and happy that a better security system is installed.

**Adjournment:**

Meeting was adjourned at 8:53 pm by Grant, seconded by Brooke. Motioned carried.

**The next board meeting will be at 6:00 pm on Dec. 5th at Cross Roads Church on Maize Rd.**